Active Classroom
Assignment LTI Link Instructions for Schoology Teachers

July 2017

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Overview

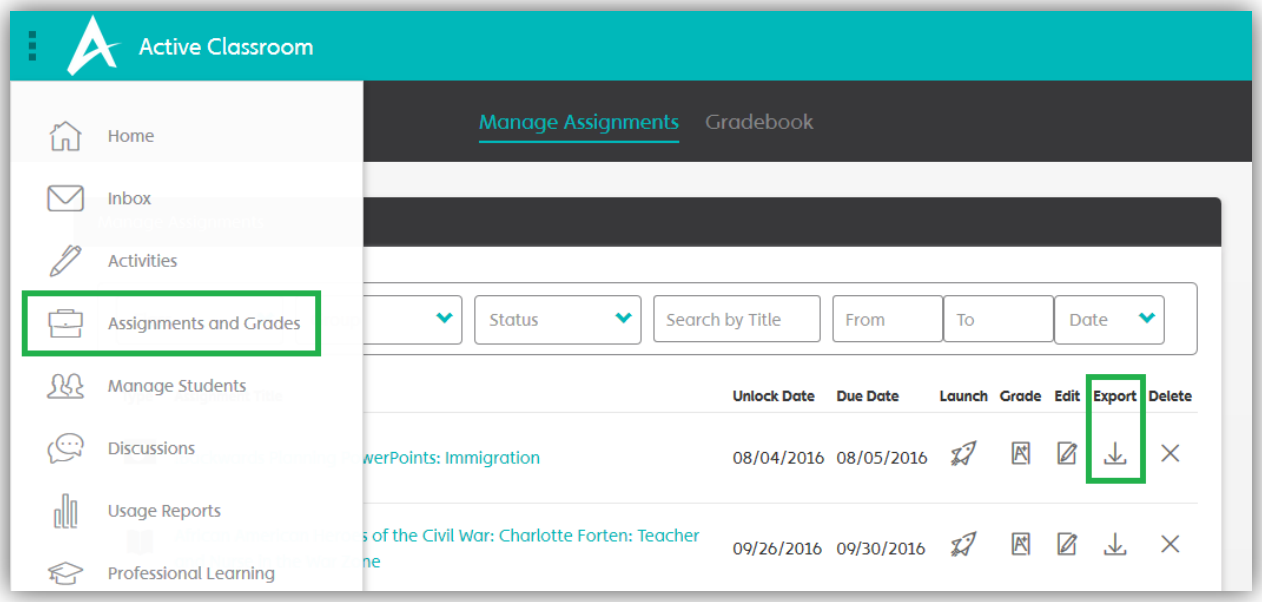
This document will guide you through using Active Classroom's LTI link for Assignments in Schoology. It may be necessary to ask your System Admin or School IT department to pre-configure Active Classroom as an external LTI tool. If you are running a self-managed instance of Schoology, then you should also be able to configure Active Classroom as an external tool with the instructions provided in this document.

Finding Your Assignment LTI Link in Active Classroom

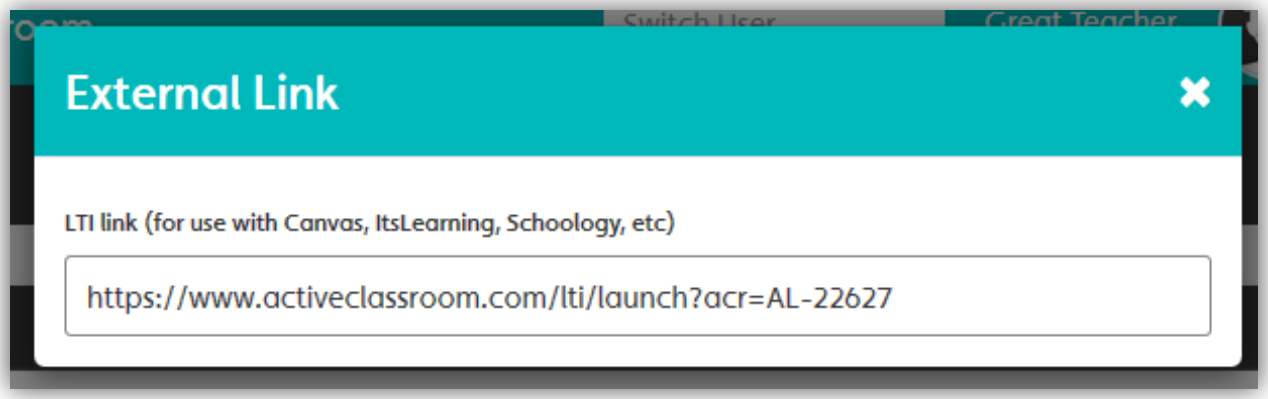
Active Classroom will generate LTI links for your Assignments automatically, as long as your district or school is configured with an external LTI tool in Active Classroom. To see the Assignment LTI links, go to your Assignments page in Active Classroom (view image 1 & 2). Note: If you don't have any Assignments, you will have to create some first.

Steps

1. Log in to Active Classroom with your Teacher account.
2. Using the navigation menu, go to Assignments > Grade/Edit Assignments.
3. In the list of Assignments, click the "Export" icon for the Assignment you want to link into the external tool:
   (Image 1: Go to Assignments):
   You will get a floating window with the LTI link:



(Image 2: Assignment External Link window):



Click the link to select it and copy it by right-clicking and selecting “Copy”.

- Note: if instead of the LTI link you get a direct link stating you require authentication, you will need to contact your school support or IT department to make sure Schoology is configured in Active Classroom as an external tool.

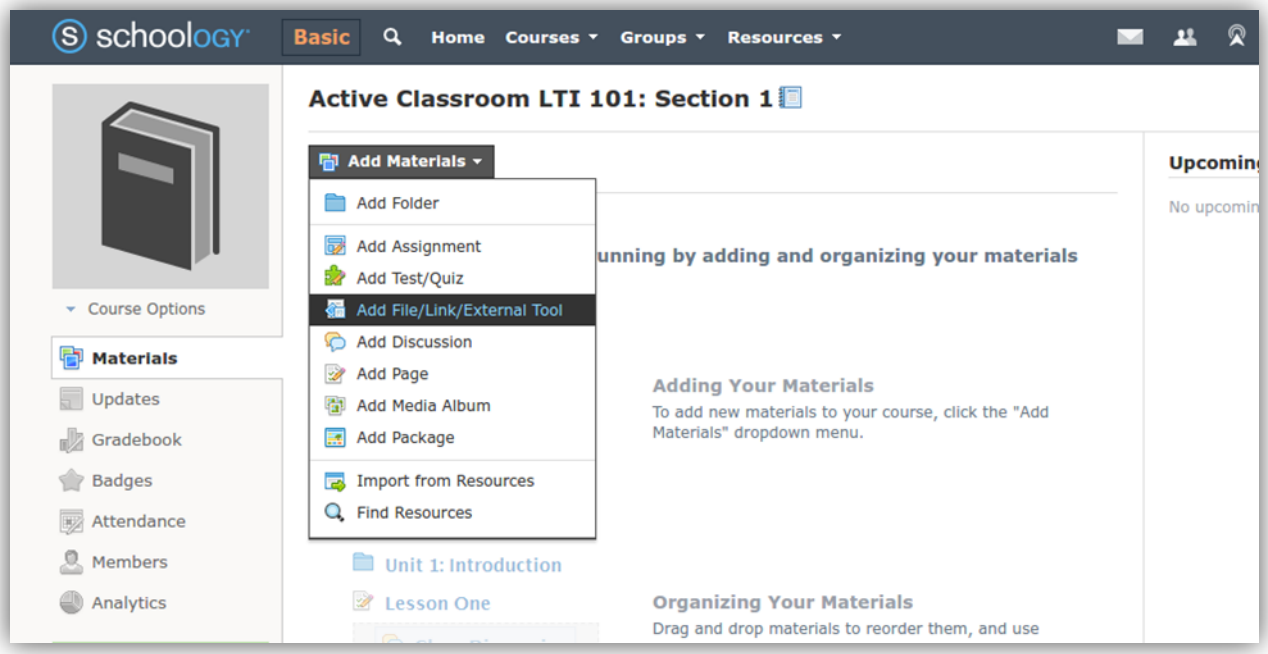
4. Once you have the link, you can add it to Schoology using the following instructions.

Using the Assignment LTI Link with Schoology

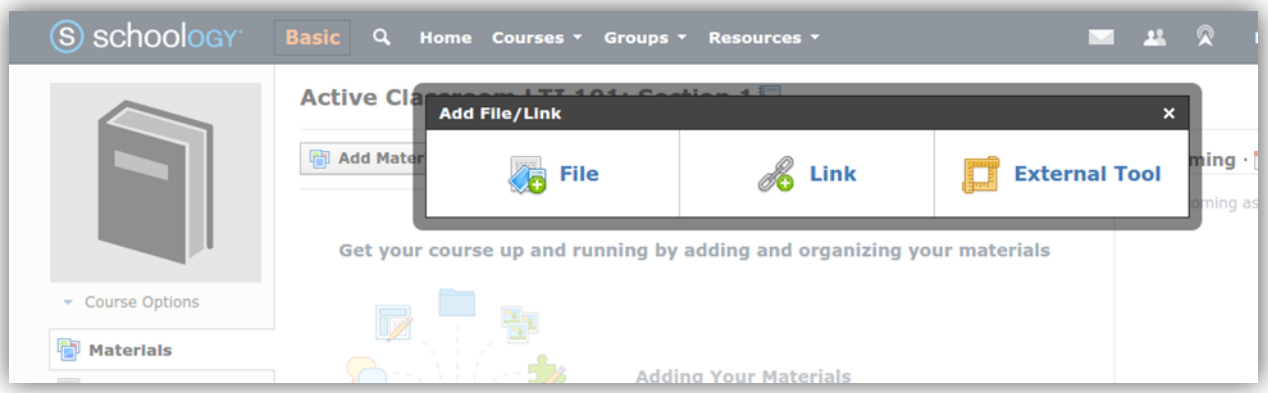
Note: the following guide assumes your system admin or IT department has configured Active Classroom as an external tool for Schoology. If not, please check with them before attempting to use the Assignment LTI link. If you are running a free instance of Schoology, please use the second set of instructions presented below. If you have a custom Canvas installation, please check your Canvas documentation and work with your system admin or IT department on how to add LTI links.

If your IT department has already configured Active Classroom as an external tool:

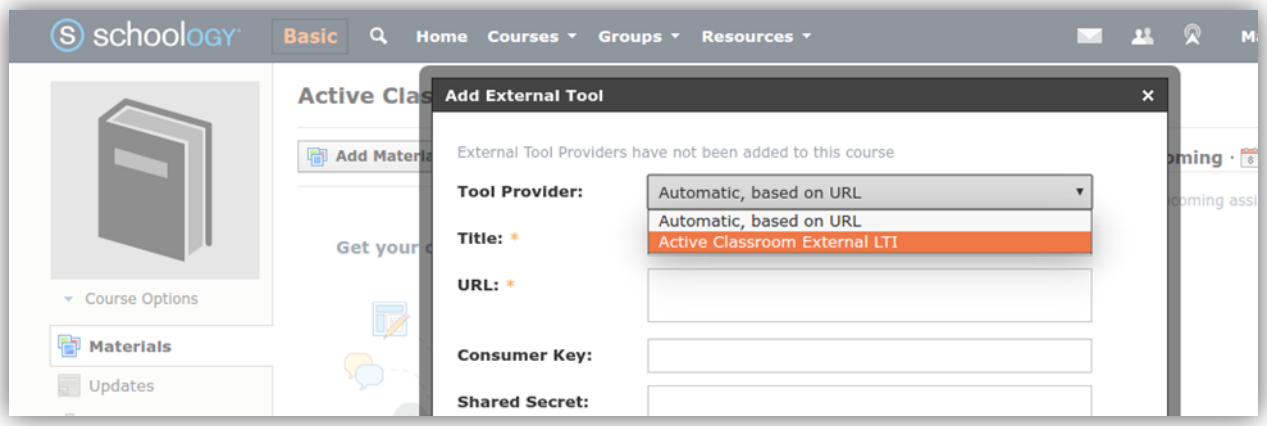
1. Log in to Schoology as a Teacher
2. Go to your Course, or select the Course in which you want to add the link
3. Go to “Materials.” Click “Add Materials” and select “Add File/Link/External Tool” (Image 3: Add Materials):



4. Select “External Tool” in the floating window (Image 4: Choose “External Tool”):



5. Choose Active Classroom in the Tool Provider dropdown (Image 5):



Note: your System Admin will set the name of the External Tool, so please consult with your IT department or System Admin to make sure you got the right name for Active Classroom LTI in your Schoology Instance)

6. Enter a title for your material. Can be the name of the Assignment or something else that makes sense to your students
7. Paste the Active Classroom Assignment link
8. There will be no need to enter/modify the Consumer Key, Shared Secret, Custom Params fields, or check Enable Grading.
9. Click Submit

For a free instance of Schoology (or if your System Admin has not configured Active Classroom into your Schoology Instance):

1. Go through steps 1–7 in the previous set of instructions but skip step 5 (leave the Tool Provider dropdown set to “Automatic, based on URL”)
2. Enter the Consumer Key and Shared Secret as provided by Active Classroom’s support team
3. Leave Custom Params empty, and don’t check Enable Grading
4. Click Submit